

Kilpeck Group Neighbourhood Development Plan

**1st Steering Group & Kirkwells Inception Meeting
Kilpeck Village Hall 8th February 2017 at 7.30pm**

Present

Claire Bradley - Kirkwells Planning Consultant
Joyce Davies Parish Council Chairman
Mark Parsons Parish Council Vice - Chairman
Mark Chester Parish Councillor
David Howie Parish Councillor
Malcolm Walker Parish Clerk
Derek Atkinson
Karl Burgess
Bryn Hill – Balfours with Berringtons - Whitfield Estate
Ian Howie
Roger Probert
Dave Thompson
Audley Twiston-Davies
Sheila Walker
Andy Wood

Apologies

Nic Eynon Parish Councillor
Margaret Lloyd Parish Councillor
Beth Wood Parish Councillor
Richard Thompson
Representative from Savills – Kentchurch Estate

1. Introductions

Joyce Davies Parish Council Chairman made the introduction
All present introduced them selves
Kilpeck Group Parish Council Code of Conduct to be adhered to by all Steering Group Members
Mark Parsons Parish Council Vice – Chairman confirmed a Non Declaration of Pecuniary Interests (Non DPI) due to being employed by DCWW Developer Services.
Declaration to continue for the duration of the Neighbourhood Development Plan process
Main settlement areas for development are Didley, Kilpeck and Wormbridge

2. Current Position/Background – Update on Plan, Planning Applications, Local Plan etc.

Open meeting held at The Kilpeck Village Hall Monday 23rd January 2017 at 7.30pm, attended by Kilpeck Group Parish Council Councillors, representatives from Herefordshire Council Neighbourhood Development Planning Department and approximately 50 people.
Kirkwells Consultants have been appointed to help with the process and advise on planning protocol.
Grant funding obtained from Groundwork UK of £1,975.00, deposited in the Parish Council bank to be used by 31st March 2017 and administered by the Parish Council Clerk under instructions from the Parish Council.
The purpose of the Neighbourhood Development Plan is to have a say in the future development of Kenderchurch, Kilpeck, St Devereux, Treville and Wormbridge areas.

19th August 2016	Application to Designated Neighbourhood Area Consultation period 26/08/2016-23/09/2016
27th September 2016	Herefordshire Council Approved under Article 7 of The Neighbourhood Planning (General) Regulations 2012 Relevant body is Kilpeck Group Parish Council

Neighbourhood Area Name is “Kilpeck Group Neighbourhood Area”
Neighbourhood Development Plan advertised in the Kilpeck Group
Chronicle Newsletter Winter 2016
Flyer included in above
Posted on the Kilpeck Group Parish Council Website

Policy RA1 – Rural Housing Distribution

“In Herefordshire’s rural areas a minimum of 5,300 new dwellings will be provided between 2011 and 2031 to contribute to the county’s housing needs. The development of rural housing will contribute towards the wider regeneration of the rural economy.

New dwellings will be broadly distributed across the county’s rural areas on the basis of seven Housing Markets Areas (HMA) as illustrated in Figure 4.13. This acknowledges that different areas of Herefordshire have different housing needs and requirements.

The 5,300 dwellings will be delivered throughout the rural HMAs as set out in the table below. The indicative housing growth targets in each of the rural HMAs will be used as a basis for the production of Neighbourhood Development Plans in the county. Local evidence and environmental factors will determine the appropriate scale “of development.

4.8.13 National policy supports a sustainable approach to development in rural areas which is locally responsive, reflecting local housing needs with an emphasis on supporting services, employment and facilities in villages, avoiding new isolated homes in the countryside.

Rural HMA - Ross-on-Wye

Approximate number of dwellings 2011 – 2031 - 1150

Indicative housing growth target (%) – 14”

All Planning Applications received 2000 - 2016

Kenderchurch 18

Kilpeck 75

Treville 34

Wormbridge 38

3. National and Local Policy Assessment

Planning Policy Assessment and Evidence Base Review January 2017, copy emailed to all Steering Group members and printed copy given to Joyce Davies

4. Key Issues, Objectives and Vision

Draft key issues, draft objectives and draft vision statement to be emailed to Claire Bradley together with history of whole area

5. Community Consultation

After next Steering Group meeting when more information is available, probably an open day in Kilpeck Village Hall

6. Draft Plan

Draft plan copy available by the end of February 2017

To be distributed to all Steering Group members

7. Draft Project Plan

Draft programme

January	Inception Meeting	08/02/2017
	Produce and Agree Detailed Work Programme	See below
	Agree Reporting Mechanisms	Email and by post
	National and Local Policy Assessment	08/02/2017
	Assessing and Advertising on the Evidence Base	On-going
	Establishing Preliminary Vision and Key Issues	Emailed to Kirkwells
	Identify and Deliver Training	When required
	Steering Group Meetings	When required

February	Assessing and Advertising on the Evidence Base Establishing the Vision and Key Issues Preparing the Draft Plan
March	Assessing and Advertising on the Evidence Base Identify and Deliver Training Preparing the Draft Plan Steering Group Meetings
April	Preparing the Draft Plan
May	Steering Group Meetings
June	Consultation on Draft Plan
July	Consultation on Draft Plan
August	Revised Draft Plan
September	Basic Condition Statement Herefordshire undertake Sustainability Assessment
October	Submit Draft Plan and supporting Documents to Herefordshire Council
November	Herefordshire Council Consultation on submitted Draft Plan
December	Herefordshire Council Consultation on submitted Draft Plan

Large scale area maps to be emailed from Kirkwells Consultants and printed by Bryn Hill
Public Sector Mapping Agreement (PSMA) confirmation required by Clerk
Long term utility arrangements to be obtained by Clerk

8. Date of next meeting

Kilpeck Village Hall Wednesday 8th March 2017 at 7.30pm

Meeting declared closed at 8.35pm

Signed.....

Councillor Mrs Joyce T Davies Chairman Kilpeck Group Parish Council

Date 5th April 2017