

Kilpeck Group Parish Council

Minutes of the Ordinary Meeting of Kilpeck Group Parish Council
held at “The Bridges Child Care Centre”
on Monday 10th April 2017

No KGPC/MW/131

Councillors Present

Councillor Mrs J T Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr M Chester
Councillor Mr N J Eynon
Councillor Mr D B Howie
Councillor Mrs M A Lloyd

Clerk Mr M Walker

Also Present

Two further members of the public

The Ordinary Meeting of the Group Parish Council was formally opened by the Chairman at 7.30pm

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr R J Manning, Councillor Mr G T A Statham, Councillor Beth Wood and Ward Councillor Mr Jon Johnson.

Mr Dave Roden Lengthsman/Contractor and Mr Dave Atkinson Locality Steward not present

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

Declarations of interest were received from Councillor Mrs J T Davies Chairman, Councillor Mr M Parsons Vice-Chairman, Councillor Mr N J Eynon, Councillor Mr D B Howie and Councillor Mrs M A Lloyd, all Non DPI Declarations of Interest reference Item 9.1

2.2 To consider any written applications for dispensation

No new written applications received

The Parish Council resolved to change the order of business at this time to Item 9.2

9.2 Proposals for Road Closure at Pontrilas Army Training Area

Update from meeting Thursday 6th April 2017 attended by Councillor Mrs J T Davies Chairman, Councillor Mr M Parsons Vice-Chairman, Councillor Mr N J Eynon and Councillor Mrs M A Lloyd
ISSUES Noted:-November 2016 survey taken from the A465 main road by MOD not correct starting point

Traffic Survey unsupported by criteria, date, time, conditions etc.

Was the survey conducted by an independent body?

Survey facts questionable and selective with further information not being available at the meeting
ACTION required:-

Letter to be sent to Herefordshire Council, MOD / GVA an Apleona Company

GVA, PDR 640, 3, Brindleyplace, Birmingham B1 2JB raising the following issues.

Flooding issues at Ewyas Harold and Abbeydore ends of the camp road plus at Old Mill

Access for Emergency Vehicles e.g. Fire Service

Junction of A465 & C1212 at Wormbridge becoming main access route to the camp will require upgrading for safety reasons, could additionally the camp fund VASs to assist with speeding traffic management on the A465

Review required to the entrance of the Cayo Farm

Turning point required sufficiently large to accommodate HGV vehicles turning at both ends of the road



The Parish Council resumed the correct the order of business at this time to Item 3.0

3.0 Minutes

The Minutes of the Ordinary Group Parish Council Meeting No **KGPC/MW/130** held on Monday 13th March 2017 were unanimously confirmed as a true record and signed by the Chairman.

Unanimously agreed that in future Minutes would not include Locality Steward Reports

4.0 Financial Report

4.1 Bank Balances as per statements

@ 4 th April 2017	Treasurers Account	£3,926.35
Bank reconciliation to agree with Bank Statement No 91 dated 4 th April 2017 £4,236.55 end of year financial balance		
@ 2 nd April 2017	Business Bank Instant Account	£13,457.63
Bank reconciliation to agree with Internet printed Bank Statement Dated 2 nd April 2017 £13,457.63		

4.2 Receipts

Herefordshire Council BACS Remittance Advice	£1,760.30
4 th Quarter Lengthsman Claim reference 3865495	
HMR&C 1 st April 2016 – 31 st March 2017 VAT Claim £1,368.81	
Submitted not yet received	

4.3 Invoices for Payment

Herefordshire Association of Local Councils (HALC)	£417.38
Subscription 1 st April 2017 – 31 st March 2018 Invoice No 7305	
Cheque No 000824	
Kilpeck Village Hall Neighbourhood Plan Meetings	£87.50
23 rd January 2017, 8 th February 2017, 8 th March 2017 Invoice No 300317	
Cheque No 000825	
Clerk's Salary April 2017 Gross	£516.95
Mileage	£14.63
Postage	£5.02
TAX £103.20 NIC £0.00	
Cheque No 000826	
Harvey Morgan Invoice No 092	£35.00
{To be paid out of Kilpeck Village Hall Funds}	
Cheque No 000827	

All payments were **Unanimously Approved**

{Finance Sheets given to all Parish Councillors present and posted to Councillor Mr R Manning, Councillor Mr G T A Statham, Councillor Beth Wood + Information from meeting}

4.4 Sunderlands Grass Keep 2017-2018

Farm Business Tenancy signed by Clerk Mr M Walker and witnessed by Councillor Mrs J T Davies Chairman to be returned to Sunderlands

5.0 Reports

5.1 Kilpeck Village Hall Committee

Councillor Mr M Parsons Vice-Chairman (Parish Council) and Chairman of the Village Hall Committee updated the Parish Council on the following:-

Gents toilets had now been refurbished

New store cupboard in situ

Quiz to take place Saturday 13th May 2017

Easter Flower Festival 15th 16th and 17th April 11.00am – 4.00pm at

St Dubricius Church St Devereux



5.2 Ward Councillor Mr Jon Johnson's Report

Ward Councillor Mr Jon Johnson not present, report sent by email

Kilpeck Group Parish Council – April

I attended a briefing with BBLP last week, and there are several things to report.

There is new member of the Contracts management team that has been employed specifically to Audit and oversee the work that is being carried out by BBLP on our behalf.

I am very pleased about this as it means that we have a method of governance within the council, to be able to scrutinise the work being done with more spotlight accuracy. I will be meeting with her specifically to discuss local concerns next month.

Herefordshire Council have submitted an application to the Challenge fund for an additional £5 m that will be aimed at the 'A' road network in the county, I was quick to thank the council officers for being prepared for this bid as many councils were not prepared and missed the deadlines, however I also thanked them in advance for rectifying the 1400 defects on the A465 Tesco roundabout to Llangua bridge, and the use of the extra money to do this work. (I will keep lobbying this one)

This year there will be two verge cuts across the county

Drainage is an area of work that they are looking at in some detail, as they are aware that some of the road structural issues are based on poor drainage, the biggest issue here is Budget, and I can add that having travelled through some of the Home Counties this weekend pot holes and road conditions are not just an issue of this council.

I am pleased that today the Government launches its White Paper on litter. Although it will take some working through there is finally to be a system that could be adopted by the council to impose fines on those caught throwing litter out of their windows of their cars. Although the implementation of this is open to much debate, I believe that once it is known and a few fines have been delivered it may..... be a deterrent, but gives the National issue of litter disposal a new agenda.

PATA public consultation, just to be clear on this, the process that the MOD have to go through to close this road is via the Local Planning Department. An application has not yet been made to the Local Authority (LA), but the consultants wanted to get local views prior to any application being made, and this is something that the LA would encourage. That was what the open afternoon was about last Thursday, it was to allow local residence to hear and see the plans and have their say. The input from that event will be built into the application and inform the consultants what recommendations should be put forward to the MOD. When/if an application come in that the time that we will be able to look at it and use any leverage we have to get investment and infrastructure into the local area.

But until that point I am thankful that the consultants and MOD have been this open with their plans and that we have not just received notice that its happening, as this does allow for further conversations and additional work to take place were necessary should this happen.

Happy Easter to you all Jon

5.3 Locality Steward and / or Lengthsman Report

Locality Steward Mr Dave Atkinson not present

Reports on Information Sheet

Mr Dave Roden Lengthsman not present and no report available

6.0 **Public Question Time**

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

See Item 9.2 *after Item 2.2*

7.0 **Neighbourhood Development Plan**

Councillor Mr M Parsons Vice-Chairman had been advised by his employer Dwr Cymru Welsh Water and the Herefordshire Association of Local Council (HALC) to declare A Non Declaration of Pecuniary Interests (Non DPI) for this item. This Non DPI will remain current for the entire process of the Neighbourhood Development Plan process.



Councillor Mrs J T Davies Chairman signed Neighbourhood Development Plan Minutes from 8th February 2017, 8th March 2017 and 5th April 2017
Councillor Mrs J T Davies Chairman gave an overview to date
Logo to be on all Plan information



End of Grant Report compiled by Clerk and submitted to Groundwork UK
Review Group, consisting of Councillor Mrs J T Davies Chairman, Bryn Hill, Ian Howie, Roger Probert
John Randall and Malcolm Walker Clerk to meet Wednesday 12th April 5.30pm at Whitfield Offices

Next Steering Group meeting 10th May 2017

Open Day Consultation Saturday 10th June 2017 in Kilpeck Village Hall time to be arranged
Felt fronted display from Councillor Mr M Chester (requires Velcro)
A3 Laminator to be purchased by Parish Council Clerk, approximately £144.00 ex VAT
Proposed by Councillor Mr M Parsons Vice-Chairman

8.0 Highways and Footpaths

To receive **new** information on any Parish Highway including Public Footpath Issues
Pot hole just up from Board Hill opposite Highfield
Small tree on Village Green has a lot of dead wood – Whitfield to be contacted
Balfour Beatty yellow paint pot holes still not repaired
Existing pot holes are getting worse

9.0 Planning Application for Consideration

9.1 Application No 171023 Rabbit Cottage, Whitfield, Hereford HR2 9BA
Description Demolition of existing extension and replace with extension
Renovation of apple store to a study
Type Full Householder

Kilpeck Group Parish Council Resolved unanimously to support the application as presented

9.2 Proposals for Road Closure at Pontrilas Army Training Area
Update from meeting Thursday 6th April 2017
See after Item 2.2

10.0 Guidance for Parish Council Notice Boards Use

To agree Notice Board Policy
Unanimously resolved to adopt Notice Board Policy as presented and signed by Councillor
Mrs J T Davies Chairman and to be posted on Parish Council Website
Lengthsman to be instructed to change the locks and renovate the Notice Board opposite Wormbridge
Court Business Centre

11.0 Code of Conduct Consultation

To consider proposed Code of Conduct Consultation
The Parish Council raised no objections and Councillor Mrs J T Davies Chairman to contact HALC

12.0 Information Sheet (for information only)

Sheet to include update on previous action points and a list of correspondence received

Application No 170320 Yewtree Cottage, Didley, Hereford HR2 9DA
Description One storey extension to existing brick cottage with a glazed link
Type Full Householder

Planning Permission Granted 30th March 2017

Application No 164114 Pontrilas Sawmills, Hereford HR2 0BE
Description Proposed construction of new conversion/grading building
Type Planning Permission

Planning Application Still Valid



Correspondence

February 2017

Balfours with Berringtons
Kilpeck Village Green Mowing License renewal for 3 years
{ Completed and returned }
Signed copy received dated 3rd April 2017

16th March 2017

Warwickshire & West Mercia Community Rehabilitation Company Probation
Community Payback Project

20th March 2017

Letter sent to Herefordshire Council
Reference GP Walk in Centre at ASDA

24th March 2017

Reply received from Herefordshire Council -
Matter to be raised at the Herefordshire Clinical Commissioning Group
Forum by Professor Rod Thomson Director of Public Health for Herefordshire

28th March 2017

Reply received from Jesse Norman MP -
Asking for sight of Herefordshire Councils reply

Defibrillator Outdoor Box fitted at The Bridges Child Care Centre
and Defibrillator also fitted and operational

Check availability of Kilpeck Village Hall for Annual and Parish Meetings

Book Parish Freighter for Saturday 17th June 2017 11.00am – 1.00pm

13.0 Matters Relayed to the Clerk for Agenda of the next meeting

Neighbourhood Development Plan

Traffic Surveys – SIDs

14.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be the Annual Meeting of the Parish Council on **MONDAY 8th May 2017** at
“**The Bridges Child Care Centre**” **Wormbridge** and is due to commence **at 7.20pm** or immediately on
completion on the Annual Parish Meetings if later

Meeting declared closed at 9.00pm

Signed..........

Chairman Kilpeck Group Parish Council Mrs J T Davies

Date 8th May 2017